

# TOWN OF WAVERLY, ALABAMA

## SUBDIVISION APPLICATION

Property owners in the Town of Waverly who wish to subdivide property within the Town and within the Town's extraterritorial planning jurisdiction must complete a Subdivision Application form. To request Planning Commission approval of a proposed subdivision plan, please complete the following application and return the form with all necessary supporting documents to Town Hall. Incomplete applications will not be processed. For additional information, please call the Town of Waverly Enforcement Officer at (334) 887-6453 during regular business hours.

### Applicant Information:

*Name of Applicant:* \_\_\_\_\_

*Mailing Address:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Business Hours Telephone #:* ( \_\_\_\_\_ ) \_\_\_\_\_

*Fax # (If available):* ( \_\_\_\_\_ ) \_\_\_\_\_

**NOTE:** *If the applicant is NOT the owner of the subject property, then the application MUST be accompanied by a letter signed by the owner authorizing the applicant to submit the application.*

### Consulting Engineer Information: (If same as applicant, complete only first three lines)

*Name of Lead Consultant:* \_\_\_\_\_

*Name of Consulting Firm:* \_\_\_\_\_

*Professional Trade Affiliation:* [  ] *Engineer* [  ] *Surveyor* [  ] *Architect*

*Mailing Address:* \_\_\_\_\_

\_\_\_\_\_

*Business Hours Telephone #:* ( \_\_\_\_\_ ) \_\_\_\_\_

*Fax # (If available):* ( \_\_\_\_\_ ) \_\_\_\_\_

**Property Summary Information:**

*Owner(s) of Record:* \_\_\_\_\_

*Street Address of Subject Property:* \_\_\_\_\_

*Is Subject Property Located Within the Town Limits of Waverly?* [  ] Yes [  ] No

*Tax Map & Lot Number of Subject Property:* \_\_\_\_\_

*Zoning Classification of Subject Property:* \_\_\_\_\_

*Size of Subject Property in Acres:* \_\_\_\_\_

*Size in Acres of Smallest Lot to be Created:* \_\_\_\_\_

*Total Number of New Lots to be Created:* \_\_\_\_\_

*Is Subject Property Located Within 300 Feet of a Town Water or Sewer Main?*  
[  ] Yes [  ] No

*Uses to be Allowed in Subdivision:* [  ] Residential [  ] Industrial [  ] Commercial

*Is Property Located Within a 100-Year Floodplain?* [  ] Yes [  ] No

**Supporting Information:**

*Please submit the following items with the Subdivision Application form:*

- [  ] *Full payment of the required Application Fee.*
- [  ] *Six prints or copies of a preliminary plat of the proposed subdivision satisfying all requirements of Article V, Section 4.3 of the Waverly Subdivision Regulations.*
- [  ] *A listing of the names and mailing addresses of all owners of land immediately adjoining the proposed subdivision property as their names may appear upon the plats contained in the County Tax Assessor's office and as their addresses appear in the directory of the municipality or on the tax records of the municipality or county.*
- [  ] *A complete list of all local, state, and federal permits or approvals that have been applied for or secured by the applicant for the proposed subdivision as of the date of filing of this application.*

**Certifications:**

***Applicant:***

I hereby certify and attest that, to the best of my knowledge and abilities, the information provided in this application is true and accurate. Further, I agree to provide any additional information within my powers that may be required by the Enforcement Officer, Town Engineer, or Planning Commission to determine the compliance of the proposed property construction or improvement activities with the Subdivision Regulations and Zoning Ordinance of the Town of Waverly.

\_\_\_\_\_ *Date*

\_\_\_\_\_ *Applicant's Signature*

***Property Owner:***

I hereby certify and attest that, to the best of my knowledge and abilities, the information provided in this application is true and accurate. Further, I agree to provide any additional information within my powers that may be required by the Enforcement Officer, Town Engineer, or Planning Commission to determine the compliance of the proposed property construction or improvement activities with the Subdivision Regulations and Zoning Ordinance of the Town of Waverly.

\_\_\_\_\_ *Date*

\_\_\_\_\_ *Property Owner's Signature*

